



## European Policy Information Centre

8 Coleridge Walk  
London NW11 6AT

Tel / Fax: (+44) 208 458 5612  
Mobile: (+44) 7968 109574  
staab@epicseminars.com  
www.epicseminars.com

### **Volunteer Scheme at the Management Centre of the Mediterranean Nicosia/Lefkosa, north Cyprus. Fact Sheet of Activities**



**Volunteers can work in three of the Center's four main programmes, namely**

- (1) The Civil Society and Reconciliation Programme (CS&R)**
- (2) The Institutional and Professional Development Programme (IPD)**
- (3) Management Centre Research Unit (MANAR)**

#### **(1) The Civil Society and Reconciliation Programme (CS&R)**

The Civil Society and Reconciliation Programme aims to support civil society organisations towards becoming prominent actors both locally and internationally. The Programme's mission includes:

- Strengthening the capacity of civil society in all areas with a special focus on reconciliation and policy-making.
- Supporting the formation of partnerships and networks
- Acting as a catalyst for partnerships between civil society organisations on the one hand, and the private sector, the public sector and the media on the other.

- Providing innovative training, consultation and research services
- Ensuring the sustainability of projects by emphasising stakeholder participation, as well as effective monitoring and evaluation systems

The Programme currently implements the 'ENGAGE - Do Your Part for Peace' bicomunal reconciliation project; as well as the 'Knowledge Innovation' component of the 'Peace it Together' project, both of which are funded by the United Nations Development Programme - Action for Cooperation and Trust (UNDP-ACT).

## **(2) The Institutional and Professional Development Programme (IPD)**

The Institutional and Professional Development Programme (IPD) offers management consultancy, professional development and vocational training services for all types of organisations. The consultancy services include but are not limited to: Management Standards Consultancy, Management Consultancy, Strategic Planning and Management, Project Development, Risk Management, CE Marking, Economic Development Projects and Economic Research Services. Training exercises focus on – amongst others - Marketing and Sales, MS Office and Computer Applications, Computer Aided Accounting and Office Management and Effective Secretary skills. Management and professional development provide the opportunity both to individuals and companies to improve their skills in both a vocational and management capacity through a tailored and applied manner. Lifelong learning plays a critical role in the development of human resources and as such the programme strives to respond to this need.

## **(3) Management Centre Research Unit (MANAR)**

The professional research services provided by the Management Centre Research unit includes the following data collection methods: face-to-face survey, focus group discussions, and in-depth interviews. Research Areas include social and public opinion polls, customer satisfaction surveys, product/service oriented research, media research, corporate and brand images, as well as data processing.